

The Abbey Food Service Group

6212 VT Route 105
 Enosburg Falls, VT 05450
 Phone: 802-933-4747
 Fax: 802-933-4205

Email Application To:

Email is the preferred choice to return application. Email application directly to the manager responsible for the school meal program you are applying to work at.

An Equal Opportunity Employer

Qualified Applicants are considered for all positions without regard to race, color, religion, sex, sexual preference, national origin, age, marital or veteran status, or the presence of a non-job related medical condition or handicap.

Application for Employment

DATE

| PERSONAL DATA | | | |
|---|-----------------------------|------------------------|-------------------------------|
| Last Name | First Name | Middle Initial | Birth Date |
| Permanent Address | City/Town | State | Zip |
| Current Address (if different than above) | City/Town | State | Zip |
| Permanent Telephone () | Work Telephone () | Social Security Number | |
| Person To Notify In Case Of Emergency | Full Name | Address | Telephone Number () |

| EMPLOYMENT INFORMATION | |
|---|--|
| Position(s) Applying For: | |
| <i>I understand that an offer of employment and continued employment with The Abbey Group are contingent upon satisfactory proof of authorization to work in the United States.</i> | Please Initial <input style="width: 50px; height: 20px;" type="text"/> |
| Which of the Following You Prefer (please circle): Full-Time Part-Time Seasonal | Date You Can Begin Work |
| How did you learn about The Abbey Group employment possibilities? | Are you 18 Years of Age or Older? YES NO |
| Have you ever applied for a position with The Abbey Group? _____ If so, when? _____ | |
| Have you ever been employed by The Abbey Group? _____ If so, when and in what position? _____ | |
| Are you related to any employee or owner of The Abbey Group? _____ If yes, please give name and relationship _____ | |
| Have you ever been convicted of a crime? _____ If yes, when? _____ | |

| EDUCATION AND TRAINING | | | | | |
|--|-------------------|---------------------------|------------------|--|----------------------------|
| Type of School | Name and Location | Number of Years Completed | Graduated Yes/No | Type of Degree, Diploma and/or Certification | Major/Minor Field of Study |
| High School | | | | | |
| College or University | | | | | |
| Other Education | | | | | |
| Foreign Language 1. _____ Read ___ Write ___ Speak ___ 2. _____ Read ___ Write ___ Speak ___ | | | | | |

EMPLOYMENT EXPERIENCE

Please furnish a complete record of your last 4 employers. Begin with your last employer and note any periods in which you were not employed. Include Military Service, previous Abbey Group experience, summer/part-time jobs, volunteer work, and education internships. We contact previous employers for reference checks.

Dates Worked: From / / To / / Salary (Starting) _____ (Final) _____
 Employer's Name _____ Supervisor's Name and Title _____
 Employer's Address _____ Your Job Title and Duties: _____

 Employer's Telephone (____) _____ Your Reason For Leaving _____

Dates Worked: From / / To / / Salary (Starting) _____ (Final) _____
 Employer's Name _____ Supervisor's Name and Title _____
 Employer's Address _____ Your Job Title and Duties: _____

 Employer's Telephone (____) _____ Your Reason For Leaving _____

Dates Worked: From / / To / / Salary (Starting) _____ (Final) _____
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Dates Worked: From / / To / / Salary (Starting) _____ (Final) _____
 Employer's Name _____ Supervisor's Name and Title _____
 Employer's Address _____ Your Job Title and Duties: _____

 Employer's Telephone (____) _____ Your Reason For Leaving _____

REFERENCES

Please supply the names of three personal references who are not related to you.

| Name | Address | Occupation | Telephone Number |
|------|---------|------------|------------------|
| 1. | | | () |
| 2. | | | () |
| 3. | | | () |

PLEASE READ THE FOLLOWING STATEMENT CAREFULLY

1. I authorize the person, schools and employers named in this application to provide The Abbey Group with any relevant information that may be required to arrive at an employment decision.
 2. I understand and agree that:
 - a. The information I have provided is accurate to the best of my knowledge and is subject to verification by The Abbey Group.
 - b. A material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of employment, or, if employed, termination by The Abbey Group.
 - c. Although management makes every effort to accommodate individual preferences, at times business needs dictate the following conditions: holiday work, overtime, shift work, and a rotating work schedule other than Monday through Friday. I understand and accept these conditions of my continuing employment.
 3. I understand that nothing contained in this employment application or in the granting of my interview is intended to create an employment contract between myself and The Abbey Group for either employment or for the providing of benefit. No promise regarding continued employment has been made to me and I understand that no such promise or guarantee is binding upon The Abbey Group unless made in writing or verbal.

PLEASE SIGN HERE _____ **DATE** _____

Location Hired For _____ **Rate of Pay** _____ **Date Hired** ____ / ____ / ____